



Morwenstow Parish Council

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Draft Minutes of the Monthly Parish Council Meeting; held at 7:30pm on Wednesday 17th July 2024 at the Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, S Tilbey, N Steer, K Jones, C Myers, two members of the public and the Clerk – S Rosser.
2.	Apologies for absence were received and accepted from: Cllrs. R Savage, G Worden & J Payne.
3.	Public Participation: The two members present came to speak in support for their planning application (Item 17 - P1). The proposal was explained and the Council members had opportunity to ask questions of which they did. Satisfactory answers were supplied, for which they were thanked.
4.	Disclosures: Cllrs. J Phipps & K Jones declared an interest on P1. They both left the room for the duration of the discussion.
5.	Dispensations: None were received.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 19 th June 2024 were approved and signed by the Chairman.
7.	Matters arising from the minutes and updates – for information only. None.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. <ul style="list-style-type: none"> • Attended the Adult Health overview scrutiny committee meeting last Wednesday. There has been a suggestion of adding fluoride in to mains water. A lot of objections have been received regarding this and it is going back to full council for further scrutiny. • Full Council was attended yesterday, moving forward with plans for next year although things are up in the air somewhat at present with the new change of government. A public document pack from the meeting was available, Cllrs. Hobbs & Steer are to read this. • Police Liaison Committee has been formed, myself and Cllr. Myers are members. This will give opportunity to pinpoint local issues from grassroots upwards. • Education wise, all the local primary/secondary schools are doing well and things are as required. <ul style="list-style-type: none"> - Questions were asked: CC will have a Conservative lead until May 2025 – with there being a new call for devolution will the Mayor process need to be revisited? Neighbourhood Development Plans seem to have been scraped aswell so lots of Towns & Parishes will have lost time and money on producing them? The Community Levelling UP fund for year 3 has been wiped by the new government – is there any replacement? <i>Will speak to the Conservative member – as much money that can be raised for the County is being done.</i> Any news on the Police Commissioner? <i>No none has been forthcoming – despite numerous requests for updates.</i> Will you be meeting with the new MP Ben McGuire? <i>This will happen in due course and is being arranged. Suggestion to invite him to the Parish Open Meeting in May 2025.</i>
9.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) Parish maintenance & hedges; pedestrian bridge/stile at Dam Platt damage - reported. Complaint rec'd again as per last year on the bridlepath – more education is required – this process has to be carried out as it is being done so at present, there will be a period of time when the bridlepath is slightly wild but it is still very much useable. Travel bridge photos were shared by Cllr. Tilbey – this still needs work doing and is being chased up. Also to let Oliver Jones know that the road closed sign is in the wrong place. b) To note completed tree log; <i>log checked and signed by the Clerk.</i> Findings of the tree survey – <i>some ash trees needing work doing to them. Two trees will be removed with new facilities works. The cherry tree in the playing area needs attention with some limbs pruning. Resolved to ask the surveyor who he would suggest to do this work, and obtain a price. Clerk to check the status of insurance for these trees whilst awaiting remedial work.</i> c) To note completed playpark log; <i>Cllr. Savage was not in attendance to update with a costing for the roof repair. Emergency works being carried out to the steps that go down to the football pitch to the west of the site. Steps closed at present.</i> d) To note completed overall grounds log; Cllr. Payne not in attendance. <i>It was noted that a large vehicle has reversed into the bank outside – turfs will be required to repair the damage at some stage.</i> e) To note completed outdoor fitness equipment log; Cllr. Payne not in attendance. f) Public toilets spruce up; this work has been completed and several compliments have been received regarding the improvement. g) Invasive species survey request; this is still ongoing, <i>not many responses have been received as yet.</i>

	<p>h) <i>'Hawker Country' sign; update. It had already been resolved to have a sign. The Chairman has spoken to the organisers of the Hawker celebrations for further clarifications. Only one sign had been sought and that was intended to be placed on the main road into Shop from the A39. A proposal was made for two signs to be on the A39 but was not seconded. A design needs to be agreed. A size of 6' x 3' is proposed. CC Highways have already said that they would erect the sign. Further costs will need to be sought for the correct size. Funding could be available from either the Renewable Energy fund or from C. Cllr. Tilbey's Community Chest Fund. MCC have agreed to apply for funding for this.</i></p>
10.	<p>Consultations: 2 members agreed to participate for each topic – Clerk to forward details:</p> <ul style="list-style-type: none"> • CC review of gambling policy – Cllrs. Jones & Tilbey - Deadline 12th August • North Cornwall CAP – How did we do? – Cllrs. Hobbs & Phipps ASAP • Draft Housing Decarbonisation Strategy - Cllrs. Steer & Payne Deadline 16th September • Bereavement Support Service - Cllrs. Worden & Tilbey Deadline 26th July • Police Liaison Group for North Cornwall - this has now been formed. Cllrs. Tilbey & Myers are part of this.
11.	<p>Health & Well Being Project Update: <i>The Discharge of conditions has been submitted to the Council. A waste contract is going to be required – contribution from MFC and MCC too has been agreed - minimal cost anticipated for this. Promising meetings have been had with the CLUP Facilitator. Funds in advance have been pre-approved subject to an offer award. Preferred supplier letters have been issued with provisional dates have been pencilled in for construction in September 2024. Unsuccessful tender letters have been sent. Cllr. Tilbey asked who would oversee the project delivery – the steering group as a whole with the RFO as the main contact. Mrs Denise May to be asked to manage on a day-to-day basis with her close proximity to the site. The Steering group were also thanked for their work in getting to this point.</i></p> <p>A non-conflict of interest form was signed for the two contractors tonight by those present. The Clerk will need to obtain the other signatures in due course. Since the meeting an offer award has been forthcoming from Cornwall Council for the works to go ahead.</p>
12.	<p>To finalise the emergency plan distributed at the April meeting by Cllr. Steer. <i>This had been sent around with the amendments and is now approved. A hard copy will be placed in the office and the Committee Room. A digital copy will be available on the Parish website. This will also fall into the yearly review scheme. The Chair also gave a short report of his recent visit to GCHQ for their 50-year anniversary celebration.</i></p>
13.	<p>Progression of lease for the Football Club. <i>Correspondence with Simon Finn had been received. A meeting is to be held between MPC and MFC to further things, it won't be a straight forward process with the need to comply with legislation which is always difficult. There is a cost implication of course, more details will be sought. Although this will be complex – it does need to be done right. The Chairman and Clerk are to meet with the MFC Chairman over the summer – report for the September meeting.</i></p>
14.	<p>Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see Calendar. <i>Nimble e-learning modules – 4 available £14 each – none taken up at present. Cllr. Jones gave a report on the biodiversity 'new' gain training – Clerk to send slides after meeting.</i></p>
15.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: CAP meeting details/previous minutes & agendas; Town & Parish Council Newsletter x2; Planning Officer Correspondence; Supplier update; Cornwall National Landscape; Closure intention – Crosstown 1st – 2nd August 8 - 4:30; Cormac Countryside Services; Draft housing decarbonisation – survey closes 5pm 16th Sept; Small business Saturday 7th Dec; review of gambling policy; Oliver Jones; Planning system downtime 5-8pm 26th July; Time2move holiday programme; CAP meeting action notes – next mtg: 9th Sept & summer provision for young children. * Cornwall ALC: Training opportunities; news round up; * NALC – Events; Newsletters; CEO Bulletin; job listings * Customer support – Land Registry * Various Emails re Health & Wellbeing Project * Tree survey * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, Clean Cornwall. * Invoices: Aquiss, Bruce Macfarlane, Mrs S Francis, Chadds, MCC Hire, Cornwall Council. * Council Audits – receipt of documentation * Agent email: re planning * C.Cllr. Tilbey: funding opportunity for not-for-profit organisations * MCC Hall Hire raised charges delay * Simon Finn: re deeds and MFC lease * Susan Osbourne – VE day celebrations: 8th May 2025 * Safety of Lithium-Ion Batteries Campaign support request received once more. – notice to be included in Hamlets.
16.	<p>Finances:</p> <p>The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Tilbey & Jones checked and signed the bank statements.</p> <p>Invoices paid were as follows: Aquiss – Broadband: £32.00; Chadds – Toilet rolls & Paper towels: £61.13; Coastal Tree</p>

Consultancy: Tree survey - £200.00; Mrs S Francis – Public toilets maintenance and expenses: £351.06; Morwenstow Community Centre Committee – Hire of hall and storage: £115.00; Cornwall Council – Discharge of condition fee: £215.00.

Bank reconciliation at 30th June 2024

Balance as at 31/05/2024	- £18,502.92
Plus income VAT refund	- £ 3,903.39
Less expenditure	- £ 2,000.32
Balance as at 30/06/2024	- £20,405.99
Bank statement as at 30/06/2024	- £20,405.99
Less outstanding payments	- £ 157.95
Business reserve balance as at 30/06/2024	- £ 10,260.09
Total funds held as at 30/06/2024	- £30,508.13

The budget was reviewed by all present.

17. Planning:

Planning Partnership: *No update available at present.*

Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:

P1 – [PA24/04635](#) | Construction of an equestrian building | Land At High Meadows Land At High Meadows Gooseham Bude EX23 9PH – *Cllrs. Phipps and Jones left the room for this discussion.*

MPC Comments: *Morwenstow Parish Council support this application, but respectfully recommend that the planning officer conditions the application to private domestic equestrian use only. Thank you.*

P2 - [PA24/04371](#) | Listed Building Consent for:- Underpinning of west elevation, minor flood repair works | Ford Cottage Coombe Valley Bude Cornwall EX23 9JN

MPC Comments: *Morwenstow Parish Council have no objections to this application.*

No further planning applications were discussed.

For information only:

- **Awaiting decision:**

[PA24/01303](#) | The construction of a two-storey extension to replace an existing one-storey extension on the Eastern elevation of the house. | 3 Morwenna Road Shop Morwenstow Bude Cornwall EX23 9SW

[PA24/02072](#) | Phased residential development for 4 dwellings | Land West Of Woodridge Woolley Morwenstow Bude Cornwall EX23 9PW

Cornwall Council Decision Approved/Withdrawn/Refused:

[PA24/01890](#) | Replacement of structurally unstable cottage with new dwelling. | Sunnyside Gooseham Morwenstow Bude Cornwall EX23 9PG – **Approved with conditions.**

[PA24/03618](#) | Non-material amendment in relation to decision notice PA23/08701 dated 21/12/2023 for amendment to external materials namely, replacing stone render. Removal of 2no. roof lights | Lowena Woodford Bude Cornwall EX23 9JD – **Approved.**

[PA23/06926](#) | Two Storey Side Extension with Solar Panels and a 2m natural stone garden wall to side and rear. | Higher Cross Crosstown Morwenstow Bude Cornwall EX23 9SR – **Approved.**

- **Pre-Application Advice given: NONE**
- **Appeal to Secretary of State: (ON-GOING)**

[23/00160/REF](#) | Construction of five detached dwellings. | Land East of West Beckon Close Shop Morwenstow Cornwall

18. Date of next monthly meeting – **Wednesday 18th September 2024** *unless any planning meetings are required before that.*

With there being no further business – the Chairman closed the meeting at: 9:05pm.